



**EF4**

**Application Form for Registration as a Student Under Regulation 8(5) of the Solicitors Admission and Training Regulations 1988**

This form is intended for individuals wishing to apply under Regulation 8(5) of the Solicitors Admission and Training Regulations 1988. An applicant may apply to be accepted as a student of the Law Society if:

- The applicant can satisfy the Society that having attained the age of 30 years\* he/she has acquired such special qualifications and/or experience as to render him/her suitable to be accepted as a registered student.
- Applicants using this route should note that the standard of general education required is matriculation standard i.e., the general standard required for admission to Queen's University Belfast or the equivalent thereof.

\*Please note: An applicant under 8(5) is not presently required to have attained the age of 30 years.

**The closing date in 2024 for applications under Regulation 8(5) is:**

**Friday 12th April 2024 at 5:00pm.**

Any person who wishes to apply under Regulations 8(5) with a view to admission on the solicitors' vocational training course at the Institute commencing in January 2025 (apprenticeship starting September 2024) will have to lodge an application by the above deadline.

Any applications under Regulation 8(5) received after the deadline will be considered for the next vocational training course for solicitors, which would be due to start in January 2026 (apprenticeship starting September 2025).

Sections 1 to 5 should be completed electronically. Please print the completed form in order to sign the document. Once completed, this form and all supplementary evidence should be sent to [registration@lawsoc-ni.org](mailto:registration@lawsoc-ni.org).

<b>SECTION 1</b>	<h2>Personal Information</h2>
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1.1	<b>Title</b>		1.2	<b>Gender</b>	
1.3	<b>First Name(s)</b>				
1.4	<b>Middle Name(s)</b>				
1.5	<b>Surname(s)</b>				
1.6	<b>Date of Birth</b>				

**SECTION  
2**

## Contact Details

This section is for the collection of your **personal** contact information only. We will use these details to request any further information and update you on the progress of your application.

Please do not include your work email address if you do not wish to be contacted via this method. Your full employer information will be collected in Section 4.0.

2.1	<b>Personal Postal Address</b>	
2.2	<b>Town / City</b>	
2.3	<b>Postcode</b>	
2.4	<b>Country</b>	
2.5	<b>Personal Email Address</b>	
2.6	<b>Work Email Address</b>	
2.7	<b>Contact Tel. Number</b>	

**SECTION  
3**

## Employment Details

3.1	<b>Current Employer Name</b>	
3.2	<b>Current Job Title</b>	
3.3	<b>Current Employer Address</b>	
3.4	<b>Town / City</b>	
3.5	<b>Postcode</b>	
3.6	<b>Country</b>	

3.7

**Please outline the duties and responsibilities of your current role**

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3.8

**Please provide details of your relevant work history**

<b>Employer Name</b>	<b>Job Title</b>	<b>Dates of Employment</b>	<b>Duties and Responsibilities</b>

3.9

**Please provide the name and address details for your intending Master and firm**

<b>Master Name</b>	
<b>Firm Name</b>	
<b>Address</b>	
<b>Town / City</b>	
<b>Postcode</b>	

**SECTION  
4**

# Character Referee Details

4.1

<b>Referee 1</b>
<b>Full Name inc. Title</b>
<b>Address</b>
<b>Town/City</b>
<b>Postcode</b>
<b>Email Address</b>
<b>Relation to You</b>
<b>Job Title</b>

<b>Referee 2</b>
<b>Full Name inc. Title</b>
<b>Address</b>
<b>Town/City</b>
<b>Postcode</b>
<b>Email Address</b>
<b>Relation to You</b>
<b>Job Title</b>

**SECTION  
5**

# Education Details

5.1

Year of Award	Qualification (e.g. A-Level, LLB Hons.)	Subject	Provider	Result

5.2

**Please outline any further professional qualifications, examinations or titles held and the countries and/or jurisdictions in which they are held.**

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**SECTION  
6**

**Declaration**

I the above named \_\_\_\_\_ of

declare and say as follows:

(a)

that the particulars as given above are true.

(b)

that I have not done and will not if registered as a student of the Society do any act which if committed by a solicitor would render such solicitor liable to disciplinary proceedings under any statute affecting the conduct of solicitors.

(c)

that I have never been adjudicated bankrupt nor entered into any arrangement with my creditors.

**If the applicant cannot make the above declaration, then full details then particulars of the bankruptcy or arrangement should be furnished on a separate sheet.**

(d)

that I have never been convicted of any criminal offence.

**If the applicant cannot make the above declarations, then details of any conviction should be furnished on a separate sheet.**

(e)

be prescribed by the Society if accepted as a registered student I will attend such classes, lectures, seminars and course of study and pay such fees as may from time to time be laid down for me; I shall serve under Contract of Apprenticeship with the Master named above for such a period as may be required of me; and I shall comply with such conditions as may from time to time in relation to its registered students.

**APPLICANT SIGNATURE**

**DATE OF SIGNATURE**

Please note that proofs of the following should be enclosed with this form:

- (a) Education
- (b) Experience
- (c) Work history

In relation to (b) and (c) a vouching letter from your employer/employers is required.